



Authorization for Pre-Employment Background Check

To be completed by the Candidate

Frist: _____ Middle: _____ Maiden: _____ Last: _____
Date of Birth: _____ Sex: Female Male Race: _____

*Your social security number is being requested by The Leland Legacy to conduct a criminal conviction background check consistent with The Leland Legacy policy. You are not required to disclose your social security number; however, if you do not disclose your social security number you will not be considered for employment.

Please list all other names by which you have been known, along with the dates each name was used:

NAME	DATES USED	NAME	DATES USED

Driver's License #: _____ Issuing State: _____

Social Security # _____

Current Residence:

Street: _____ State: _____ Zip Code: _____

If current residence is not permanent, give permanent residence:

Street: _____ State: _____ Zip Code: _____

Have you ever been convicted of an unlawful offense? If yes, list below the county, state, and date of the conviction and crime/offense for which you were convicted.

- Yes
 No

Date	Location (county and state)	Crime/Offense

*If more space is needed, check here and attach additional pages.

I hereby certify that all information I have provided on this Authorization is true and complete to the best of my knowledge and belief. I understand the submission of my Authorization indicates my consent to The Leland Legacy's verification of any information contained in this Authorization. I understand that by admitting to a conviction for any unlawful offense, I will not be disqualified automatically from consideration for employment. I understand that false or misleading information or documentation, or an omission or failure to include all relevant information, may result in rejection of my application, action up to and including termination if hired, and/or criminal prosecution. If hired, I understand The Leland Legacy complies with State law and is required to terminate me if false or misleading information is given in order to meet the requirements for the position involved.

Candidate Signature: _____ **Date:** _____

The Leland Legacy

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